



Overview and Scrutiny Committee

Mon 17 February 2020
6.30 pm

Committee Room Two
Town Hall
Redditch



www.redditchbc.gov.uk

**If you have any queries on this Agenda please contact
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Overview and Scrutiny

Monday, 17th February, 2020

6.30 pm

Committee Room 2 Town Hall

Agenda

Membership:

Cllrs:	Joe Baker (Chair)	Peter Fleming
	Debbie Chance	Andrew Fry
	(Vice-Chair)	Mark Shurmer
	Salman Akbar	Jennifer Wheeler
	Joanne Beecham	
	Michael Chalk	

1. Apologies and named substitutes

2. Declarations of interest and of Party Whip

To invite Councillors to declare any Disclosable Pecuniary Interests and / or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests, and any Party Whip.

3. Minutes (Pages 1 - 12)

4. Medium Term Financial Plan (Pages 13 - 42)

5. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme - Selecting Items for Scrutiny (Pages 43 - 50)

Attached is the Executive Committee Work Programme. The Executive Committee do not meet until 11th February 2020 the minutes from that meeting will follow in an additional papers pack.

6. Overview and Scrutiny Work Programme (Pages 51 - 54)

7. Task Group Reviews - Draft Scoping Documents

(Report to follow).

8. Task Groups, Short Sharp Reviews and Working Groups - Update Reports

a) Budget Scrutiny Working Group – Chair, Councillor Wheeler

b) Performance Scrutiny Working Group – Chair, Councillor Wheeler

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9. External Scrutiny Bodies - Update Reports

- a) West Midlands Combined Authority (WMCA) Overview and Scrutiny Committee – Council representative, Councillor Chalk; and
- b) Worcestershire Health Overview and Scrutiny Committee (HOSC) – Council representative, Councillor Chalk.

10. Exclusion of the Press and Public

Should it be necessary, in the opinion of the Chief Executive, during the course of the meeting to consider excluding the public from the meeting on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:

“That, under S.100 (A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act”.

These paragraphs are as follows:

Subject to the “public interest” test, information relating to:

- Para 1 – any individual;
- Para 2 – the identity of any individual;
- Para 3 – financial or business affairs;
- Para 4 – labour relations matters;
- Para 5 – legal professional privilege;
- Para 6 – a notice, order or direction;
- Para 7 – the prevention, investigation or prosecution of crime;
and may need to be considered as ‘exempt’.



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2020

MINUTES

Present:

Councillor Joe Baker (Chair), Councillor Debbie Chance (Vice-Chair) and Councillors Joanne Beecham, Michael Chalk, Peter Fleming, Andrew Fry, Nyear Nazir, Mark Shurmer and Jennifer Wheeler

Also Present:

Councillor Mike Rouse, Portfolio Holder for Leisure
Councillor David Thain, Portfolio Holder for Corporate Management

Officers:

Ruth Bamford, Helen Broughton, Lisa Devey, Clare Flanagan, Jayne Pickering, Deb Poole, Guy Revans and Judith Willis

Democratic Services Officers:

J Gresham and A Scarce

80. APOLOGIES AND NAMED SUBSTITUTES

An apology for absence was received on behalf of Councillor Salman Akbar and it was confirmed that Councillor Nyear Nazir would be attending as his substitute.

81. DECLARATIONS OF INTEREST AND OF PARTY WHIP

Councillor J. Beecham declared a pecuniary interest due to her employment. It was decided that this would not exclude her from any discussions.

There were no other declarations of interest nor of any party whip

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Chair

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82. MINUTES

The minutes of the Overview and Scrutiny Committee meetings held on 5th December, 2019 and 16th December, 2019 were submitted for Members' consideration.

RESOLVED that

the minutes of the Overview and Scrutiny Committee meetings held on 5th December, 2019 and 16th December, 2019 be approved as a correct record and signed by the Chair.

83. PUBLIC SPEAKING

The Committee welcomed three public speakers to the meeting, who were invited to speak to the Committee in turn. No written record of the individual's speech was provided for Council records. The speeches as delivered during the meeting, which lasted for a maximum of three minutes each and might therefore, not reflect the full length of the points residents had recorded in advance of the meeting, are recreated below.

a) Ms Liz Williams - Fighting for Survival Group

"For those of you that don't know me I'm Liz Williams, and I am speaking on behalf of the Fighting for Survival Group. Firstly can I just say thank you to for reconsidering the proposed changes. I would also like to thank the Officers who have worked on producing the report.

I would like to make a couple of points. Firstly, the importance of leases to the Voluntary Sector. If we apply for funding from other organisations then part of the funding criteria is often having a lease. If we do not have this then we cannot be awarded the funding.

I just want to clarify that I am speaking on behalf of 8 of the 9 organisations affected by this change in policy, not for the Voluntary Sector as a whole.

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Secondly, we believe that only voluntary organisations based in Redditch should be awarded funding. If they are outside of the Borough it means that often they can apply for funding within Redditch and in the area where they based – here and there.

I am sure that you do not want empty units in our districts. It does not look good if there are empty units in our district centres. Even with the £5000 grants on offer that does not even cover our rents. It's just not enough.

Finally we would like to get a market appraisal on the units. We never got a proper appraisal of rents in the units.”

b) Ms Sue Yeng

“Hello. As an introduction I have been working in the voluntary section since I was a child, first with the West Indian Community and then with Women’s Refuge. I also work around positive use of the bandstand in Redditch”.

The following points were noted from the speech:

- Hours that are provided by the voluntary sector provide value for money for the Council. Working in the voluntary sector can almost be a full-time job.
- The voluntary sector provides support for the Council and the community and is good value for money as we provide services that the council do not have to provide and ‘fill the gaps’.
- New policy needs to be re-visited.
- Council Tax could be raised by £12 per annum and this would cover the costs so no changes need to be made.

c) Mr Andy Thompson

“Good evening, I am here representing the Liberal Democrats in regards to the proposal of change to the Council’s Concessionary Rents Policy.

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It is reckless to cut funding for the voluntary sector and the proposals that are given in the report just don't add up.

More money cannot be obtained from renting to commercial organisations as the units are sub-standard and will not reach the market rental value. This will mean that the units will be unoccupied and will require Council maintenance.

After working with the voluntary groups before I have always encouraged them not to be reliant on one pot of money and always diversify their income streams. To stop it in one go is dangerous.

During the financial crash in 2008 the voluntary sector stepped up and filled the gaps that were created".

An email was received by Democratic Services regarding the Voluntary Concessionary Rent Policy and read out by the Senior Democratic Officer. It read as follows:

"Hi I am a disabled lady who wants a voice but unable to attend. Could someone tell the committee that the increased rents to charities would be detrimental to so many in our community who rely on the places for mental health support, physical, emotional, and social and these increases will cost more to the finances with the damage it will do with increases for services. Please urgently reconsider Karen Smith".

84. PRE-DECISION SCRUTINY - SUPPORT TO THE VOLUNTARY AND COMMUNITY SECTOR 2020/21 (REPORT TO FOLLOW)

The Head of Community Services explained that the Portfolio Holder for Leisure, Councillor Mike Rouse, who was also in attendance at the meeting for this item, would introduce the report which had been provided by Officers. Councillor Mike Rouse outlined the background of the report and reasons why the Voluntary Concessionary Rents Scheme was proposed to change.

It was highlighted that

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- Due to the Section 24 notice there needed to be some difficult decisions made with a focus on an increase in revenue.

The Chair invited Councillor David Thain, as Portfolio Holder for Corporate Management to speak. Councillor David Thain thanked the Officers for all of their hard work on pulling together a complicated report. Councillor Thain also added that the voluntary sector in the area needed to move forward and look to national organisations as a model on how to expand their own organisations.

Following the presentation of the position statement for the Council's Concessionary Rents Policy a number of points were discussed in detail by Members:

- The hard work and commitment by Officers in regards to this proposal were acknowledged.
- This policy had divided the Council and had left the Council in a difficult position.
- The voluntary sector was the heart of the community in Redditch.

Councillor Debbie Chance expressed the view that this policy change should be suspended as none of the options provided in the report supported what she considered to be the proper way to go forward. It was then proposed that a further option be considered by Executive. This recommendation was circulated by Councillor Debbie Chance as follows:

“That the Executive

Option 7

- To reject all 6 current options in favour of O&S current position that no change is made to the Voluntary Concessionary Rent Scheme.
- To NOT continue with the current Members £5000 grant allocation of £145,000 and revert back to the former grants

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panel and grants allocation scheme to set the criteria. Setting up a simpler application scheme.

- Maintain the £75,000 grant for financial and advice problem solving”.

The recommendation made by Councillor Debbie Chance was seconded by Councillor Joe Baker.

On being put to a vote the proposal was lost.

Councillor Peter Fleming raised his concerns regarding the ‘meanwhile type’ leases that Officers had included in a number of the options in the report. It was discussed by Members that this meant leases were unstable for the organisations. The Head of Planning explained that the reason for the ‘meanwhile type’ leases was that some of these areas were looking to be redeveloped and leases needed to be flexible to offer the best options for redevelopment. Councillor Peter Fleming suggested that a recommendation be made that the Executive reconsider the inclusion of ‘meanwhile type’ leases in any proposed options. This recommendation was seconded by Councillor Nyear Nazir and on being put to the vote it was approved.

Members questioned Officers as to what the most important issue for the voluntary groups was. The Head of Community Services explained that during the consultation period the issue that most concerned the sector was the lack of stable Core Funding available. It was agreed by Members that this was important and they enquired whether it was possible to provide Core Funding from the pot of funding which was already available.

The Committee also discussed other options that had previously been used to provide support to the voluntary sector. Members questioned Officers as to whether the sector was pleased with the revised funding process in respect of grants given out by Members. Officers reported that organisations had expressed the view during consultation that they had a preference for a grant application process as opposed to the current Community Councillor Grants scheme.

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A number of other issues were discussed by Members including:

- The need for compromise in making this difficult decision.
- Voluntary organisations had expressed the view during the consultation that they would feel more comfortable with an Officer led panel decision making process with clear and fair criteria which included providing feedback to unsuccessful applicants.

Members discussed at length which option was most acceptable to them.

Councillor Shurmer proposed that Executive discard options 1, 2 and 6 and only consider options 3, 4 and 5. This proposal was not seconded as it stood. Councillor Shurmer amended the recommendation and proposed that Executive discard options 1, 2, 5 and 6 and only consider options 3 and 4. This recommendation was seconded by Councillor Jennifer Wheeler.

On being put to the vote and the recommendation was lost.

Councillor Debbie Chance the proposed that the report be noted. This resolution was seconded by Councillor Michael Chalk and on being put to the vote this was agreed.

RECOMMENDED that

the Executive Committee reconsider the inclusion of 'meanwhile type' leases in any proposed options.

RESOLVED that

the report be noted.

(At the end of this item there was a brief adjournment).

85. PRE-DECISION SCRUTINY - ESSENTIAL LIVING FUND POLICY (REPORT TO FOLLOW)

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The Customer Support Manager presented the Essential Living Fund report for Members' consideration, which proposed an update of the current policy.

The Customer Support Manager informed Members that the proposed policy helped to provide clarity for customers and council officers. It also provides a more targeted approach to enable customers work towards long term financial stability.

Members questioned whether the proposed policy would be offering more financial support helping fewer people and officers explained that the proposed changes offered a consistency of service and prevented the same customers presenting to the council on a monthly basis.

Councillor Mark Shurmer proposed that the report be noted. This resolution was seconded by Councillor Andrew Fry and on being put to the vote this was agreed.

RESOLVED that

the report be noted.

86. PRE-DECISION SCRUTINY - FEES AND CHARGES 2020/21 (REPORT TO FOLLOW)

The Executive Director Finance and Resources explained the Fees and Charges report prior to its inclusion at Executive and then Council. Members scrutinised the report by exception and the following lines were identified and clarified by Officers:

- Dial a Ride and Shopmobility– it was clarified by Officers that the increase brought the charges in line with neighbouring authorities and the changes were agreed through consultation and would not be means tested.
- Bereavement Services – Wesley Music fees had changed and the increases were reflected in the report.
- Repairs and Maintenance charges – Members asked that the fees and charges needed to be more specific and that a differentiation between accidental and malicious damage be

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made. The Head of Service for Housing (Repairs and Maintenance) clarified that this was already been done through the Tenants' Handbook and that each repair would be taken on a case by case basis.

- Street Naming – Officers clarified that these costs were met by building developers.

The new charges were included in this report which explained the 100% increases in some Service Areas.

RESOLVED that

the report be noted.

87. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME - SELECTING ITEMS FOR SCRUTINY

The Overview and Scrutiny Committee considered the minutes of the Executive Committee meeting held on 19th December, 2019 and the Executive Committee's Work Programme for the period 1st February 2020 to 31st May 2020.

Members were advised that the recommendation from the previous meeting regarding the Review of the One Stop Shops had been noted but not endorsed. The recommendation concerning the Member briefing by Black Radley regarding the Commercialism strategy was noted and endorsed by Executive Committee with the caveat that at least 50% of Members committed to attending the briefing.

RESOLVED that

- 1) **the minutes of the Executive Committee meeting held on 19th December, 2019 be noted; and**
- 2) **the Executive Committee's Work Programme from 1st February 2020 to 31st May 2020, be noted.**

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88. OVERVIEW AND SCRUTINY WORK PROGRAMME

There were no updates to the Overview and Scrutiny Work Programme.

RESOLVED that

the report be noted.

89. TASK GROUPS, SHORT SHARP REVIEWS AND WORKING GROUPS - UPDATE REPORTS

- a) Budget Scrutiny Working Group – Chair, Councillor Jenny Wheeler

Councillor Wheeler advised that there had been no meeting of the group since the previous meeting of the Committee.

Members discussed the recommendation from the last Budget Scrutiny Group regarding fees and charges reports and the reconciliation between old and new fees for service.

RESOLVED that

the update on the meeting be noted.

- b) Parking Enforcement Task Group – Chair, Councillor Mark Shurmer

Councillor Shurmer advised that there had been no meeting of the group since the previous meeting of the Committee.

- c) Performance Scrutiny Working Group – Chair, Councillor Andrew Fry

Councillor Fry advised that there had been no meeting of the group since the previous meeting of the Committee.

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- d) Suicide Prevention Task Group – Chair, Councillor Debbie Chance

Councillor Chance advised that there had been no meeting of the group since the previous meeting of the Committee.

90. EXTERNAL SCRUTINY BODIES - UPDATE REPORTS

Councillor Michael Chalk advised that there were no updates to be provided in respect of West Midlands Combined Authority Overview and Scrutiny Committee and Worcestershire Health Overview and Scrutiny Committee.

The Meeting commenced at 6.30 pm
and closed at 8.53 pm

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Relevant Portfolio Holder	Councillor David Thain, Portfolio Holder for Finance and Enabling Services
Portfolio Holder Consulted	Yes
Relevant Head of Service	Jayne Pickering, Executive Director Finance and Corporate Resources
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1** To enable members to consider the Medium Term Financial Plan for the period 2020/21 – 2023/24 to include General Fund Revenue and Capital together with the Housing Revenue Account budget proposals. The report includes recommendations to Council to enable a balanced budget to be set for 2020/21 and the proposed Council Tax for 2020/21. In addition members are asked to note the position for future years 2021/22-2023/24. The recommendations will then be presented to Council on 24th February together with the resolutions once we have received all of the precepting bodies Council Tax calculations.

2. RECOMMENDATIONS

- 2.1 Executive is asked to recommend that Full Council;**

- 2.1.1 Approve the Unavoidable costs as attached at Appendix 1:**

2020/21 £221k
 2021/22 £221k
 2022/23 £228k
 2023/24 £235k

- 2.1.2 Approve the Revenue Bids as attached at Appendix 2 and Appendix 4:**

2020/21 £95k
 2021/22 £45k
 2022/23 £45k
 2023/24 £45k

- 2.1.3 Approve the Identified Savings as attached at Appendix 3:**

2020/21 £467k
 2021/22 £562k
 2022/23 £676k
 2023/24 £729k

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2.1.4 Approve the General Fund Capital Programme bids as attached at Appendix 4:

2020/21 £242k
2021/22 £51k
2022/23 £51k
2023/24 £51k

2.1.5 Approve the General Fund capital programme at Appendix 5:

2020/21 £3.775m
2021/22 £3.206m
2022/23 £5.149m
2023/24 £3.246m

2.1.6 Approve the net general fund revenue budget;

2020/21 £9.701m
2021/22 £9.903m
2022/23 £10.141m
2023/24 £10.355m

2.1.7 Approve the Housing Revenue Account Budget at Appendix 7 :

2020/21 £24.657m
2021/22 £24.987m
2022/23 £25.233m
2023/24 £25.705m

2.1.8 Approve the Housing Revenue Account Capital Programme at Appendix 8:

2020/21 £10.755m
2021/22 £12.555m
2022/23 £12.217m
2023/24 £11.931m

2.1.9 Approval the increase of the Council Tax per Band D @ £5 for 2020/21.

2.1.10 Approve the transfer to Balances of £82k for 2020/21.

3. KEY ISSUES

Financial Implications

3.1 The Council's Medium Term Financial Plan (MTFP) provides the framework within which the revenue and capital spending decisions can be

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made. This year a 4 year plan is proposed to 2023/24 to ensure we address the section 24 Notice. The plan addresses how the Council will provide financial funding to the Strategic Purposes and ensure residents receive quality services to meet their needs in the future. The Purposes that drive the financial considerations are:

- Run and Grow a successful business
- Finding somewhere to live
- Aspiration , Work and Financial Independence
- Living independent, active & healthy lives
- Communities which are safe, well maintained & green

3.2 As Members are aware, following the audit for 2018/19, Grant Thornton issued the Council with a Statutory recommendation made under section 24 of the Local Audit and Accountability Act 2014. Grant Thornton concluded that it was appropriate for them to use our powers to make a recommendation under section 24 of the Act due to the Council's current and forecast financial position.

3.3 The formal recommendation required the Council to deliver

- A financial plan for 2020/21 that includes the identification of further deliverable savings and income generation schemes, cost base reductions and Council Tax increases that eliminates the planned £1.17 million use of General Fund balances and ensures there are no further calls on HRA balances. This will require Members to take difficult decisions about sustainable levels of service and increases in Council Tax.
- Agreement of a realistic financial plan for 2021/22 that has deliverable savings and seeks to ensure that there are no further planned uses of General Fund and HRA balances that would put them below a financial sustainable level.

3.4 Members and officers have reviewed the services provided by the Council over the last 6 months to consider the levels of funding available to the Council and identified where potential savings can be made or additional income generated.

3.5 In addition a financial framework was approved to enable an overarching strategy to be in place to support the future financial position of the Council. In light of the financial pressures the Council faces the strategy aims to provide a framework in which the Council can become financially sustainable whilst delivering the priorities to our communities. The key objectives are:

- To ensure resources are directed to the council's strategic purposes

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- To set financially sustainable budgets over the 4 year period for General Fund and HRA
- To increase balances to £1.5m in the General Revenue Fund and £1m in the HRA
- To maximise income opportunities whilst supporting the vulnerable
- Identify and disinvest in non priority areas
- To ensure all savings are achievable and developed with robust data
- To reduce overheads & direct costs over the 4 year period
- To maximise use of assets and disinvest surplus or non performing assets
- To further develop the commercial culture within the Council
- To consider and adapt to the uncertain future financial climate
- To work with the public, members and staff to engage and inform partners on the impact of the financial pressures of the Council

3.6 Significant savings are forecast for 2019/20 and these will be transferred to General Fund balances with the aim to increase these to the level proposed in the framework. As can be seen in Table at 3.10 to this report additional income and savings have been identified to reduce the costs associated with the delivery of services. Furthermore Members have already approved service changes and realignment of funding to realise additional savings of;

- Closure of the One Stop Shops (saving £60k)
- Withdrawal from the Rubicon Business Centre (saving £92k)
- Reallocation of Voluntary Community Service Funding (saving £108k)

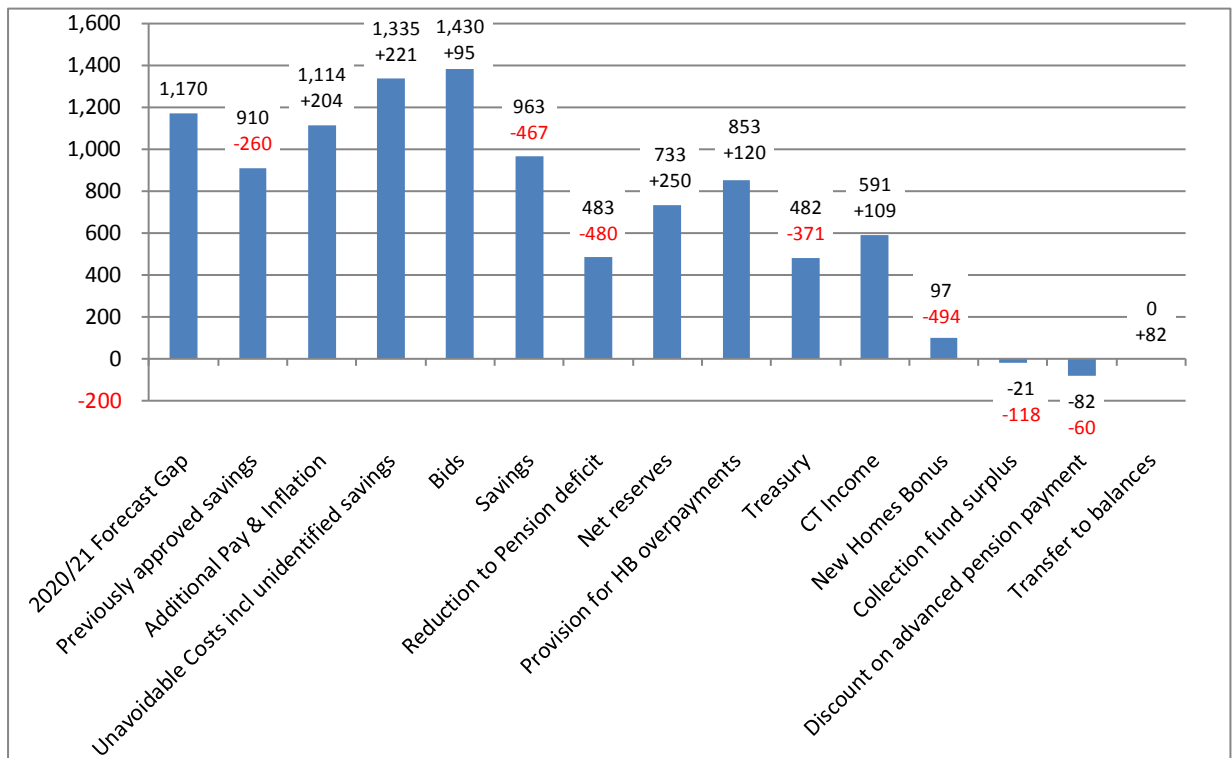
3.7 The Council has made these difficult decisions in light of the financial challenges it faces and it is clear that further savings are required over the longer term to address the financial pressures of the Financial Plan as shown in Table at 3.23.1. Whilst addressing the position for 2020/21 it is clear that further savings are required to ensure the Council has a financially sustainable position in the future in light of the potential changes to Borough Council funding and service demands in the future. There is a need to consider how these savings can be made and there are potential areas for review included later in this report which will need to be explored with officers and members to ensure the Council is financially sustainable in the longer term.

3.8 Over the last 12 months the Budget Scrutiny working group as established by the Overview and Scrutiny Committee has met on a regular basis to review costs, fees and charges and the capital programme and have made a number of recommendations to Executive.

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3.9 Officers have factored in a number of assumptions into the Medium Term Financial Plan to update it in line with revised calculations and information from officers and Government.

3.10 The table below demonstrates the changes in the financial projections and budget gap for 2020/21 based on the original estimation of a £1,170k gap as presented in February 2019. Following the table there are explanations of the reasons for the changes resulting in an achieved balanced budget for 2020/21.



3.11 Previously approved savings (£260k)

Members have already approved service changes and realignment of funding to realise additional savings of;

- Closure of the One Stop Shops (saving £60k)
- Withdrawal from the Rubicon Business Centre (saving £92k)
- Reallocation of Voluntary Community Service Funding (saving £108k)

3.12 Additional pay and inflation (£204k)

One of the pressures to the budget is general inflation on utility costs along with additional costs in relation to pay. The additional costs relating to pay inflation are above that initially anticipated. The original budget included

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1% pay award however current negotiations are proposing a 2% which is therefore included in the estimated position above.

3.13 Unavoidable Costs (£221k)

When proposing the budget officers have also identified a number of budget pressures that have been deemed “unavoidable”. Unavoidable includes the ongoing effects of pressures identified during 2019/20 together with any issues that have been raised as fundamental to maintaining service provision as part of the budget process. In addition, income shortfalls that cannot be managed by improved marketing or price increases have been addressed during the budget planning. The pressures and income shortfalls of £221k are identified at Appendix 1. These include

- Removal of the previous unidentified savings £181k
- Additional WRS salary pressures £16k

3.14 Bids (£95k)

In addition to the unavoidable pressures revenue bids have been identified and included at Appendix 2 (and appendix 4). Bids relate to new funding requests made by officers to improve service delivery or to realise future efficiencies. The total bids for 2020/21 of £95k include a Strategy development for Parks and green spaces (£50k) and the revenue implications of capital expenditure.

3.15 Identified Savings/additional income (£467k)

Identified savings and additional income of £467k are detailed at Appendix 3. These are proposed to ensure that budget pressures can be met and demonstrate the additional income that the Council is generating. These include;

- Income generated from new 0 -19 Prevention & Early Intervention contract £32k
- A reduction in insurance budgets of £80k due to a new insurance contract being tendered.
- Savings from the management review (subject to consultation) £54k
- Reduction in enabling costs £45k
- Reduction in costs associated with the Dial A Ride service £90k

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It is proposed that a realignment of the Dial A Ride service can deliver savings to the Council whilst maintaining the service to our community. The £90k saving identified from the service will be achieved through the introduction of a new service delivery model. This will reduce the fleet of minibuses from six to five and the buses will focus on group activities thereby utilising the available passenger capacity on each trip. Where possible bookings will be arranged to service specific locations of the Borough eg. supermarket trips to cover local communities on allocated days of the week. This will increase the number of passengers on the bus at any one time. The service will use a community volunteer car scheme for the least efficient and more costly one to one journeys such as GP or medical appointments. Overall this new service delivery model will increase the number of passengers and income generated per month. New services such as a chaperone service and one off full cost recovery trips to venues outside of the Borough will also be investigated.

3.16 Reduction to pension deficit (£480k)

An actuarial assessment of the council's pension liabilities has seen a sizeable reduction in the historic pension deficit payments due to significantly better performance than was expected from investments by the pension fund.

3.17 Net Reserves (£250k)

In relation to the revised pension liabilities it is worth advising that as Pension deficits are re calculated every 3 years and can be volatile a proposal has been made to allocate £200k of the savings to an earmarked reserve which will be available to manage any pension actuary adverse changes. In addition a reserve is proposed to support transformational change within the Borough of £100k along with a release of a reserve £50k which is no longer required.

3.18 Provision for Housing Benefits (£120k)

The Council spends £15m on Housing Benefit funded from the DWP. There is currently no bad debt provision for Housing Benefit overpayments and therefore an assessment has been made and the £120k is proposed to provide funding for these debts.

3.18 Treasury (£371k)

The decrease of £371k is driven by two factors. The first is a re-profiling of the capital programme to more accurately reflect planned spend which has moved expenditure into future years and also reduced planned spend. Secondly officers undertook a review of the length of asset lives where appropriate which in some cases resulted in an increase. This reduces the

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minimum revenue provision (MRP) per year for assets where the asset life increased, though not reducing the total amount of MRP required to be provided over the life of those assets.

3.19 Council Tax (£109k)

As part of the Financial Settlement the Council is allowed to increase Council Tax by up to 2% or £5 whichever is higher without the need for a referendum. This is less than the previous assumption of 2.99% and therefore there is a projected loss of income for 2020/21 – 2023/24. The current projections include £5 increase for 2020/21 and the demand on the collection fund to meet the Council's own needs will be £6.617m. The Council Tax relating to the Council's services will rise from £239.15 to £244.15.

In addition the Council pay a parish precept estimated at £8k which is funded from Council tax income from the specific parish area.

3.20 New Homes Bonus (NHB) (£494k)

The amount of NHB for 2020/21 has been confirmed as £924k, which is £494k more than anticipated in the MTFP. This is due to the Government funding an additional year of New Homes Bonus than initially proposed. However the financial settlement stated this would be for one year only and would not attract future legacy payments. A consultation on New Homes Bonus is expected in the spring to enable alternative proposals to be considered by the Council

3.21 Council Tax Surplus (£118k)

This is the estimated surplus based on the latest 2019/20 collection fund information

3.22 NNDR Income – no change

The Council is currently participating in a pan-Worcestershire Business Rates Pool (WBRP) pilot for the 75% Business Rate Retention for 2019-20 financial year. This one year arrangement is at no detriment to our financial position based on our former membership of the Greater Birmingham and Solihull Business Rates Pool. As part of the Finance Settlement approval was granted for the Council to be a member of a Worcestershire Pool for 2020-21 that also includes the Fire Authority. Again there is no detriment to the Council in joining this pool and whilst the position for the Council has been projected at a baseline from the current position for future years it is expected that additional growth may be generated which will be reported in the quarterly financial reports. In addition the position in relation to further appeals and resultant uncertainty due to the impact on performance of the Pool remain a concern; this is being managed by the S151 Officer in

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conjunction with the other treasurers within the Pool. It is unknown if Business Rate Pools will cease when the new funding system is introduced. The planned Business Rates baseline reset in 2021 could result in a reduction in the ability to retain business rates growth and therefore there is a risk this will impact adversely on our overall funding position.

3.23 Future Years

Further consultation is awaited from the Government on plans for reform of local government finance that has now been delayed until 2021. The Council is currently taking part in a pan Worcestershire pilot of 75% business rates retention in 2019-20. The timetable for introducing 75% business rates retention across England and the fair funding review has been deferred until 2021-22. The Council continues to remain vulnerable to other changes in respect of local government finance, such as the rules for distributing new homes bonus. In addition the Government has yet to provide clarity on the impact of Brexit, including such issues as the replacement arrangements for EU funding streams that may benefit the Council, the procurement regime after Brexit and many other aspects of EU law that impact on local government activities;

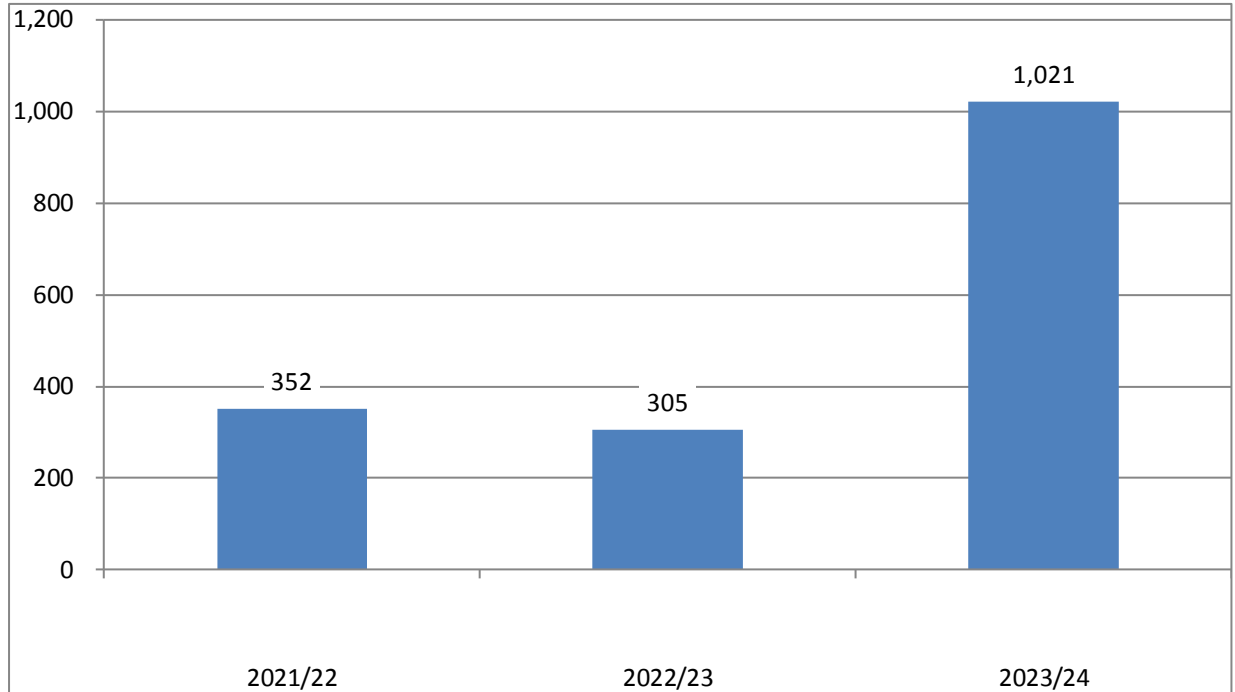
Assumptions have been made in the financial plan for the following years including:

- The final year of the New Homes Bonus Scheme in 2020/21. There is no further funding included in the MTFP for “new” monies from 2021/22 which will result in a considerable funding gap for the Council. Therefore the New Homes Bonus for 2021/22 will reduce to £231k (from £9244k 2020/21) and 2022/23 to £209k before being withdrawn completely for 2023/24.
- Increases in Council Tax at 2%
- Baseline position for Business Rates as currently there is limited information available on any proposed changes to funding

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3.23.1 This results in a medium term financial gap to 2023/24 as follows:



3.23.2 Members are advised that there is a great level of uncertainty around the funding available from Central Government from 2021/22. The budget presented above shows the position should all New Homes Bonus be removed with no reallocation of central funding to offset this shortfall. In addition there will be a change to the government methodology on the calculation of the amount individual local authorities need to spend (Fair Funding Review) and a reset of the business rates baseline figures. The total shortfall over the three years is £1.678m.

3.23.3 Whilst it is important to see the step improvement in the budget projections there remain significant savings to be made over the Financial Planning period. There is a need to consider how these savings can be made and it is proposed that officers consider the following areas to present options available to reduce costs and grow income to Members in the Autumn. The areas to consider include:

- Improving income through commercial activities and income from regeneration investments
- Increase in income and reduction in spend on Environmental Services
- Increase in income and reduction in spend on Leisure Services
- Additional income or reduction in cost of Dial a Ride
- Additional income or reduction in cost of Shopmobility

REDDITCH BOROUGH COUNCIL**EXECUTIVE**11th February 2020**3.24 General Fund**

The proposed budget is summarised in the table below:

REDDITCH PROPOSED REVENUE BUDGET 2020/21 - 2023/24				
	2020-21	2021-22	2022-23	2023-24
	£000	£000	£000	£000
Departmental base budget	10,269	10,496	10,757	10,757
Incremental Progression/Inflation on Utilities	204	248	246	445
Unavoidable Pressures	220	220	227	234
Revenue Bids/Revenue impact of capital bids	95	45	45	45
Savings and Additional income	-727	-823	-937	-990
Reduction to pension deficit payments	-480	-403	-317	-255
Provision for Housing Benefits overpayments	120	120	120	120
Net Revenue Budget Requirement	9,701	9,903	10,141	10,355
FINANCING				
Reserve release	-50	0	0	0
Transfer to pension reserve	200	0	0	0
Transfer to Transformational Change reserve	100	0	0	0
Business Rates Net Position	-2,899	-2,940	-2,985	-2,985
Council Tax	-6,415	-6,617	-6,821	-7,008
New Homes Bonus	-924	-231	-209	0
Collection Fund Surplus (Council Tax)	-118	0	0	0
Parish Precept	8	8	8	8
Parish Precept income	-8	-8	-8	-8
Bad Debt Provision	50	50	50	50
Investment Income	-832	-899	-967	-1,035
MRP (Principal)	910	969	1,028	1,282
Interest payable	342	375	436	448
Recharge to Capital Programme	-38	-38	-38	-38
Discount on advanced pension payment	-110	-221	-331	-50
Funding Total	-9,784	-9,552	-9,837	-9,336
General Balances				
	2020-21	2021-22	2022-23	2023-24
	£000	£000	£000	£000
Estimated opening balances 20/21 (projected)	957	1,039	687	382
Contribution (from) / to General Balances	82	-352	-305	-1,021
Agreed in year transfer to/from balances				
Closing Balances	1,039	687	382	-639

3.25 Collection Fund

The anticipated collection fund surplus is £880k, which will be distributed amongst the major preceptors using the prescribed formulae. This Councils share of the surplus payable as a one off sum is £118k.

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3.26 Precepts

The precepts from Worcestershire County Council, Hereford and Worcester Fire Authority and the West Mercia Police and Crime Commissioner are due to set their precepts in the week commencing 10th February. This will enable the Council to set the Council Tax on 24th February 2020. The precepting bodies Council Tax requirements will be included in the formal resolutions which will be presented to Executive and Council on 24th February.

3.27 Capital Programme

The Capital Programme has been considered to propose any new bids required to deliver services to the community. These are included at Appendix 4 with the proposed complete Capital Programme at Appendix 5. The borrowing costs have been factored into the revenue budget for the financial plan. There are detailed business cases available for all capital projects should members wish to consider them further.

4. Housing Revenue Account

- 4.1 The Housing Revenue Account is a ring fenced account holding transactions relating to Council dwellings. It is a separate account within the General Fund but receives income from Council rents.
- 4.2 For the four financial years up to and including 2019/20 there has been a national requirement to reduce rents by 1% per annum and this has put severe pressure on the housing revenue account. From 2020/21 rents will now increase by the consumer price index plus 1%. The rent increase was approved by the Executive on 19th December 2019. Over the next four years the rent increases will start putting the housing revenue account into a positive position.
- 4.3 Appendix 7 provides a summary of the housing revenue account including the latest forecast for 2019/20. For 2019/20 and 2020/21 the anticipated position is a deficit which would reduce the Housing Revenue Account balances to below the £600k minimum required advised by the Section 151 officer and agreed by Members. To enable the balances to remain at £600k the budget includes drawing £195k from the reserves in 2019/20 and £208k in 2020/21. However, this will be reimbursed 201/22 to 2023/24 as the HRA position improves. The reserves are currently designated for capital purposes but were created from revenue when the HRA was in surplus and the temporary use of the reserve is permitted.
- 4.4 Based on the medium term financial plan by 2023/24 the reserves will have been reimbursed by 2023/24 and £338k will be available to increase the HRA Balances. The continued financial management and assessment of the delivery of a balanced and sustainable budget is a key recommendation in the Section 24 and the subsequent transfer back to

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reserves will demonstrate the Council is managing the financial position for the HRA.

- 4.5 Appendix 8 provides the HRA Capital Programme and Appendix 9 the reserves and capital receipts position taking account of the capital programme and revenue use of reserves. The temporary use and reimbursement of the capital reserve does not impact on the capital plans.

5 Legal Implications

- 5.1 As part of the budget and the Council Tax approval process, the Council is required by the Local Government Finance Act 1992 to make specific calculations and decisions in approving a balanced budget for the following financial year and setting the Council Tax Level. These will be included in the resolutions and presented to Executive and Council on 24th February 2020.

6 Service / Operational Implications

- 6.1 The MTFP will enable services to be maintained and, where achievable, improvements to the community.

7 Customer / Equalities and Diversity Implications

- 7.1 The impact on the customer has been reduced due to the savings being realised by reduction of waste in the services and ensuring that all service that create value to the customer are resourced.

8. RISK MANAGEMENT

- 8.1 To mitigate the risks associated with the financial pressures facing the Authority regular monitoring reports are presented to both officers and Members to enable proactive action being undertaken to address any areas of concern. Risks include:
- Reductions in government funding leading to a reduction in the level of services delivered to the public
 - Reductions in business rates income as a result of appeals or reduction in the rateable value leading to a lower level of income for the Council.
 - Identification of sufficient and ongoing revenue savings to deliver a balanced budget.
 - Allocation of sufficient resources to meet the needs of service delivery and the Councils priorities.
 - Maintain adequate revenue and capital balances as identified in the MTFP to ensure financial stability.

The regular financial monitoring by Officers and Executive will provide a framework to mitigate the above risks.

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8.2 Risk Management - Chief Financial Officer (CFO) Opinion on the Estimate Process and Reserve Levels.

Section 25 of the Local Government Act 2003 requires the CFO to report to the Council when it is making the statutory calculations required to determine its Council Tax or precept.

Government guidance states, *'The authority is required to take the report into account when making the calculations. The report must deal with the robustness of the estimates included in the budget and the adequacy of the reserves for which the budget provides. What is required is the professional advice of the CFO on these two questions. Both are connected with matters of risk and uncertainty. They are interdependent and need to be considered together.'*

8.3 Section 25: Report of the CFO - Robustness of the Estimates

The Chief Financial Officer's opinion is that the estimates are robust, although there are a number of risks and uncertainties as set out below. Whilst relevant budget holders are responsible for individual budgets and their preparation, all estimates are scrutinised by Financial Services staff and Management Team prior to submission to Members. The Council has addressed as a matter of urgency the recommendations as detailed in the Section 24 Notice.

The Council's revenue and capital budgets are 'joined up', both for next year's budget and for the longer term. This means that the full cost of the proposed Capital Programme is reflected in the revenue estimates. Both revenue and capital budgets include the funding needs of the Council.

The main risks in the 2020/21 budget relate to:

- The delivery of income and managing the impact of savings proposed. Mitigating actions are in place within departmental risk registers to ensure managers are aware of any variances to budget.
- Business Rate Income – whilst this is essentially part of Central Government funding, the actual income received will vary depending on actual Business Rates income. It is difficult to predict the likely income with accuracy. It will be affected by many variables beyond the Council's control, for example, the level of appeals by ratepayers against their rating assessments. The funding mechanism gives a degree of in year protection against volatility but this only defers the impact of variances to future years.
- European Union Withdrawal (Brexit) – the overall effects of Brexit are difficult to quantify. It does remain a significant risk, which will only become clear when the final withdrawal takes place. This will require careful attention

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- Central Government Funding – the MTFP shows income from NHB reducing to zero in 2023/24. This may change as a result of the Fair Funding Review. As already stated, government are consulting on a revised funding formula. There is no certainty around any of the streams of government funding. The current shortfalls in the MTFP need to be addressed over the next 12 months.
- Potential overspends within the HRA Budgets. This will be managed by monthly financial monitoring meetings with the housing and finance teams.

Adequacy of Reserves

The Financial Framework proposed a level of balances at £1.5m for General Fund activity and £1m in the Housing Revenue Account over the next 3 years. It is anticipated that the 2019/20 underspends will enable general fund transfers to increase balances with the aim to reach the level proposed by 2023/24.

The reserves position will allow the Council to be robust and make coordinated plans to address the deficit position.

Taking account of the above, and the level of risk within the budget, the S151 Officer judges that reserves are at an appropriate level throughout the period of the MTFP. This will need to be reviewed if there are any major unplanned calls on reserves, for example, to fund capital expenditure.

9. APPENDICES

Appendix 1 – Unavoidable costs

Appendix 2 – Revenue Bids

Appendix 3 – Identified savings

Appendix 4 – Capital bids

Appendix 5 – Proposed Capital programme

Appendix 6 – Budget by strategic purposes

Appendix 7 - Housing Revenue Account Budget 2020/21 and medium term financial plan to 2023/24

Appendix 8 – Housing Revenue Account Capital Programme 2020/21 to 2023/24

Appendix 9 – HRA reserves and capital receipts position

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UNAVOIDABLE PRESSURES - RBC

Appendix 1

Service	Strategic Purpose	Description of Pressure	2020-21 £'000	2021-22 £'000	2022-23 £'000	2023-24 £'001
Human Resources	Enabling	Chris 21 system annual cost - one year costs due to New system in place.	8	0	0	0
CCTV	Communities which are safe, well maintained & green	increase in contract for CCTV maintenance	7	7	7	7
Corporate management	Enabling	Removal of Unidentified savings	181	181	181	181
Elections	Enabling	New polling stations	2	2	2	2
Business Development - Business	Run and grow successful business	Shortfall in income from community centre no longer in use - Hawthorn Road	6	6	6	6
Environmental Health	Communities which are safe, well maintained & green	Worcestershire Regulatory Services (WRS) Salary pressures	16	24	31	38
			221	221	228	235

NEW REVENUE BIDS - RBC

Appendix 2

Service	Strategic Purpose	Description of revenue bid	2020-21 £'000	2021-22 £'000	2022-23 £'000	2023-24 £'000
Private Sector Housing Team	Finding somewhere to live	ldox licence fee	1	1	1	1
Parks & Events	Communities which are safe, well maintained & green	Strategy development parks and green spaces/ play and pitch/ sports dev/S106 adoption	50	0	0	0
			51	1	1	1

SAVINGS & ADDITIONAL INCOME - RBC

Appendix 3

Service	Strategic Purpose	Description of saving	2020-21 £'000	2021-22 £'000	2022-23 £'000	2023-24 £'000
Human Resources	Enabling	Savings on car mileage budget	-2	-2	-2	-2
Lifeline	Living independent, active & healthy lives	Additional income for digitalised systems	-17	-34	-44	-54
Community Services - Shopmobility	Living independent, active & healthy lives	Savings arising from a new model of working the shopmobility service	-1	-1	-1	-1
Community Transport	Living independent, active & healthy lives	Dial - a Ride savings	-90	-90	-90	-90
Communications & Print	Enabling	Additional Saving from New Print Contract	-10	-10	-10	-10
Corporate Services	Enabling	Management Review	-54	-54	-54	-54
Corporate Services	Enabling	Reduction in enabling costs - 1% per annum	-45	-90	-135	-180
Customer Access & Financial Support	Aspiration, work & financial independence	Service restructure	-30	-30	-35	-35
Core Environmental Operations	Communities which are safe, well maintained & green	Inflation on income from WCC for underpass maintenance	-2	-3	-4	-4
Engineering	Communities which are safe, well maintained & green	Inflation on income from WCC for land drainage	-2	-2	-3	-3
Transport	Enabling	Additional income from MOTs.	-3	-3	-3	-3
Place Teams	Communities which are safe, well maintained & green	Inflation on income from WCC for verge maintenance	-3	-5	-7	-9
Engineering	Communities which are safe, well maintained & green	Income from WCC for design services provided by Engineering & Design Team	-3	0	0	0
Bereavement Services	Communities which are safe, well maintained & green	Additional income from changes in structure re commercialism	-11	-18	-60	-80
Finance	Enabling	Insurance contract saving	-80	-80	-80	-80

Service	Strategic Purpose	Description of saving	2020-21 £'000	2021-22 £'000	2022-23 £'000	2023-24 £'000
Finance	Enabling	Savings arising from New Finance Enterprise System.	0	-30	-35	-40
0-19 Prevention and Early Intervention Service	Enabling	Income for new contract for Prevention and Early Intervention service	-32	-32	-32	0
Democratic Services	Enabling	Budget no longer required	-3	-3	-3	-3
Democratic Services	Enabling	Budget no longer required	-10	-10	-10	-10
Legal Services	Enabling	Additional income from HRA recharge	-34	-35	-36	-37
Business Development - Cultural	Communities which are safe, well maintained & green	Additional income from civic suite	-1	-1	-1	-1
Business Development - Cultural	Communities which are safe, well maintained & green	Reduction in advertising budget civic suite	-1	-1	-1	-1
CMT	Enabling	Professional fees budget saving	-17	-17	-17	-17
Development Management	Communities which are safe, well maintained & green	Savings on car mileage budgets	-2	-2	-2	-2
Planning Policy	Communities which are safe, well maintained & green	General supplies and services budget savings	-5	-5	-5	-5
Building Control	Communities which are safe, well maintained & green	General supplies and services budget savings	-1	-1	-1	-1
Licensing	Run and grow successful business	Inflationary increase on income	-1	-1	-1	-1
Licensing	Run and grow successful business	Inflationary increase on income	-3	-3	-3	-3
Rubicon Client	Run and grow successful business	Saving due to AVVC being run by Rubicon	-4	-4	-4	-4
			-467	-562	-676	-729

CAPITAL BIDS - RBC

Appendix 4

Service	Strategic Purpose	Chris 21 system annual cost - one year costs due to New system in place.	Capital implications				Revenue Implications			
			2020-21 £'000	2021-22 £'000	2022-23 £'000	2023-24 £'000	2020-21 £'000	2021-22 £'000	2022-23 £'000	2023-24 £'000
Lifeline	Living independent, active & healthy lives	New digital service	86	51	51	51	9	9	9	9
Core Environmental Services	Communities which are safe, well maintained & green	Replacement of Environmental Services Computer System	39	0	0	0	23	23	23	23
Transport	Communities which are safe, well maintained & green	New Environmental Services Fleet Management Computer System	17	0	0	0	12	12	12	12
Parks & open spaces	Communities which are safe, well maintained & green	Café and infrastructure Morton Stanley Park in addition to s106 funding available.	100	0	0	0	0	0	0	0
			242	51	51	51	44	44	44	44

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Agenda Item 4

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Description	Strategic Purposes	funding	2020/21 Total £'000	2021/22 Total £'000	2022/23 Total £'000	2023/24 Total £'000
Public Building	Communities which are safe, well maintained & green	borrowing/capital receipts	250	250	250	0
GF Asbestos	Communities which are safe, well maintained & green	borrowing/capital receipts	40	40	40	0
Home Repairs Assistance	Living independent, active & healthy lives	Long Term Debtors	40	40	40	0
New Digital Service	Communities which are safe, well maintained & green	borrowing/capital receipts	86	51	51	51
Improved Parking Scheme (includes locality funding)	Communities which are safe, well maintained & green	borrowing/capital receipts	0	400	400	0
Vehicle replacement	Communities which are safe, well maintained & green	borrowing/capital receipts	744	316	2,258	1,195
Localilty Capital Projects - Green Lane, Studley	Communities which are safe, well maintained & green	borrowing/capital receipts	200	0	0	0
Localilty Capital Projects - Garage Condition Survey (Housing)	Communities which are safe, well maintained & green	borrowing/capital receipts	100	0	0	0
Localilty Capital Projects - Capital Landscape Improvement	Communities which are safe, well maintained & green	borrowing/capital receipts	25	0	0	0
Wheelie Bin purchase	Communities which are safe, well maintained & green	borrowing/capital receipts	85	85	85	0
Replacing 3 fuel pumps and upgrading tank monitoring equipment	Communities which are safe, well maintained & green	borrowing/capital receipts	25	0	0	0
Car Park Maintenance	Communities which are safe, well maintained & green	borrowing/capital receipts	25	25	25	0
Fleet Management Computer System	Communities which are safe, well maintained & green	borrowing/capital receipts	17	0	0	0
Environmental Services Computer System	Communities which are safe, well maintained & green	borrowing/capital receipts	38	0	0	0
Regeneration Fund	Enabling	borrowing/capital receipts	2,000	2,000	2,000	2,000
Café and Infrastructure Morton Stanley Park	Communities which are safe, well maintained & green	borrowing/capital receipts	100	0	0	0
Total current Capital programme			3,775	3,206	5,149	3,246

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Redditch Borough Council Budget 2020/21 - 2023/24	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget
	2020/21 £'000	2020/21 £'000	2020/21 £'000	2021/22 £'000	2021/22 £'000	2021/22 £'000	2022/23 £'000	2022/23 £'000	2022/23 £'000	2022/23 £'000	2023/24 £'000	2023/24 £'000
Strategic purpose	Expenditure	Income	Net	Expenditure	Income	Net	Expenditure	Income	Net	Expenditure	Income	Net
Aspiration, work & financial independence	21,239	-20,576	663	21,281	-20,558	723	21,251	-20,571	680	21,280	-20,584	697
Communities which are safe, well maintained & green	7,436	-2,961	4,474	7,531	-2,978	4,553	7,635	-3,031	4,604	7,713	-3,062	4,651
Enabling	10,164	-7,372	2,792	10,357	-7,482	2,875	10,601	-7,542	3,059	10,637	-7,492	3,145
Finding somewhere to live	1,267	-216	1,051	1,223	-216	1,008	1,234	-216	1,019	1,247	-216	1,031
Living independent, active & healthy lives	1,372	-1,038	334	1,398	-1,058	340	1,418	-1,069	348	1,434	-1,049	385
Run and grow successful business	1,464	-1,077	386	1,485	-1,077	408	1,506	-1,077	429	1,526	-1,077	449
Financing	1,772	-11,474	-9,702	624	-10,176	-9,552	744	-10,581	-9,837	1,056	-10,392	-9,336
Grand Total	44,713	-44,715	-0	43,899	-43,545	352	44,390	-44,087	305	44,894	-43,871	1,021

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Housing Revenue Account (HRA) 2019/20 to 2023/24

	2019/20	2019/20	2020/21	2021/22	2022/23	2023/24
	Revised budget	Forecast Outturn	Budget	Budget	Budget	Budget
	£'000	£'000	£'000	£'000	£'000	£'000
INCOME						
Dwelling Rents	22,857	22,900	23,083	23,615	24,152	24,704
Non-Dwelling Rents	523	523	537	551	564	578
Tenants' Charges for Services & Facilities	649	649	667	683	700	718
Contributions towards Expenditure	43	81	44	45	46	48
Total Income	24,072	24,153	24,331	24,894	25,462	26,048
EXPENDITURE						
Repairs & Maintenance	5,293	5,975	6,038	6,095	6,070	6,166
Supervision & Management	8,660	8,388	8,249	8,417	8,589	8,764
Rent, Rates, Taxes & Other Charges	144	147	294	302	309	317
Provision for Bad Debts	273	200	182	187	191	195
Depreciation & Impairment of Fixed Assets	5,729	5,729	5,715	5,807	5,895	6,084
Interest Payable & Debt Management Costs	4,179	4,179	4,179	4,179	4,179	4,179
Total Expenditure	24,278	24,618	24,657	24,987	25,233	25,705
Net Operating Expenditure	206	465	326	93	-229	-343
Interest Receivable	-36	-100	-118	-105	-86	-71
Transfer to/(from) general reserves	-170	-170	0	0	0	338
Transfer to/(from) Earmarked Reserves		-195	-208	12	315	76
(Surplus)/Deficit on Services	0	0	0	0	0	0
HOUSING REVENUE ACCOUNT BALANCE						
Forecast Balance as at beginning of year	770	770	600	600	600	600
Surplus/(deficit) for year	-170	-170	0	0	0	338
Forecast Balance as at end of year	600	600	600	600	600	938

HRA Capital Programme and Financing

	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000
Major Repairs Reserve					
Capital - Gas CH	400	416	416	416	416
Capital - Electric Heating		42	42	42	42
Capital - Kitchen Renewals	100	180	180	180	180
Capital - Bathroom Renewals	100	105	105	105	105
Capital - Windows	100	100	100	100	100
Capital - Electrics	400	888	888	888	888
Capital - Electrics - Catch up works	0	624	624	286	0
Capital - Door Renewals	0	20	20	20	20
Capital - Door Access Systems	0	72	72	72	72
Capital - Roofs	50	270	270	270	270
Capital - Balcony Replacements	0	150	150	150	150
Capital - Fencing Replacements	90	90	90	90	90
Capital - Asbestos Removal	1,000	400	400	400	400
Capital - structural	60	30	30	30	30
Capital - Water Supply	50	50	50	50	50
Capital - Hard Wire Installation	0	378	378	378	378
Capital - Damp & Mould	0	38	38	38	38
Capital - Fire Safety	0	82	82	82	82
Capital - works on buy backs	0	270	270	270	270
Capital - Compartmentation Works	500	1,800	1,800	1,800	1,800
Capital Design	350	300	300	300	300
	3,200	6,305	6,305	5,967	5,681
Capital Receipts					
Capital - Stock Condition Survey	150	0	0	0	0
Capital - New Housing System	448	469	106	0	0
Capital - Excellent Estates	375	350	350	350	350
Capital - Bin Stores	0	200	200	200	200
Capital - disabled adaptations	696	700	700	700	700
	1,669	1,250	1,250	1,250	1,250
Acquisitions	4,277	3,200	5,000	5,000	5,000
	9,146	10,755	12,555	12,217	11,931
Financed by					
Major Repairs Reserve	3,200	6,305	6,305	5,967	5,681
Capital Receipts	1,669	1,250	1,250	1,250	1,250
Capital Receipts earmarked for acq	1,283	960	1,500	1,500	1,500
HRA Capital Reserve	2,994	2,240	3,500	3,500	3,500
	9,146	10,755	12,555	12,217	11,931

HRA Reserves and Capital Receipts Position 2019/20 to 2023/24

	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000
Major Repairs Reserve					
Balance 1st April	5,867	8,394	7,804	7,306	7,235
Contributions in year	5,727	5,715	5,807	5,895	6,084
Applied in year	-3,200	-6,305	-6,305	-5,967	-5,681
Balance 31st March	8,394	7,804	7,306	7,235	7,638
Capital Receipts					
Balance 1st April	2,109	1,940	2,093	2,283	2,509
Contributions in year	1,500	1,403	1,440	1,477	1,515
Applied in year	-1,669	-1,250	-1,250	-1,250	-1,250
Balance 31st March	1,940	2,093	2,283	2,509	2,774
Capital Receipts earmarked for acquisition					
Balance 1st April	3,961	4,228	4,671	4,611	4,588
Contributions in year	1,550	1,403	1,440	1,477	1,515
Applied in year	-1,283	-960	-1,500	-1,500	-1,500
Balance 31st March	4,228	4,671	4,611	4,588	4,602
HRA Capital Reserve					
Balance 1st April	18,236	15,047	12,599	9,111	5,926
Transferred to revenue reserve	-195	-208	12	315	76
Applied in year for capital	-2,994	-2,240	-3,500	-3,500	-3,500
Balance 31st March	15,047	12,599	9,111	5,926	2,502
HRA Revenue Reserve					
Balance 1st April	0	0	0	0	0
Transfer from/to Capital Reserve	195	208	-12	-315	-76
Transfer to/from revenue account	-195	-208	12	315	76
Balance 31st March	0	0	0	0	0

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EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

1 March 2020 to 30 June 2020

(published as at 3rd February 2020)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3268 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships
Councillor David Thain, Deputy Leader and Portfolio Holder for Corporate Management
Councillor Brandon Clayton, Portfolio Holder for Environmental Services
Councillor Julian Grubb Community Services and Regulatory Services
Councillor Michael Rouse, Portfolio Holder for Leisure
Councillor Craig Warhurst, Portfolio Holder for Housing
Councillor Greg Chance
Councillor Bill Hartnett

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Anti-Social Behaviour Policy Key: No	Executive 24 Mar 2020		Report of the Head of Community Services	Bev Houghton, Community Safety Manager (Redditch and Bromsgrove) Tel: 01527 64252 ext 3656
Domestic Abuse Policy - Identifying Abuse and Responding Effectively Key: No	Executive 24 Mar 2020 Council 6 Apr 2020		Report of the Head of Community Services	Bev Houghton, Community Safety Manager (Redditch and Bromsgrove) Tel: 01527 64252 ext 3656
Finance Monitoring Quarter 3 2019/20 Key: No	Executive 24 Mar 2020 Council 6 Apr 2020		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Homes England Asset Transfer Key: Yes	Executive Not before 24th Mar 2020	<p>Consideration of this item is the subject to agreement of certain matters with Homes England in January 2019.</p> <p>This report will contain commercially sensitive information and therefore parts of the report may need to be considered in private session.</p>	Report of the Chief Executive	Claire Felton, Head of Legal, Equalities and Democratic Services Tel: 01527 881429
Housing Policies Key: No	Executive Not before 24th Mar 2020		Report of the Head of Community Services	Judith Willis, Head of Community Services Tel: 01527 64252 ext 3284

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Housing Strategy Key: No	Executive Not before 24th Mar 2020 Council 6 Apr 2020		Report of the Head of Community and Housing Services	Derek Allen, Housing Strategy Manager Tel: 01527 881278
Leisure and Cultural Services Strategy Key: No	Executive 24 Mar 2020 Council 6 Apr 2020		Report of the Head of Leisure and Cultural Services	Dave Cove, Interim Head of Leisure and Cultural Services
Members' Bring Your Own Device Policy Key: No	Executive 24 Mar 2020		Report of the Head of Business Transformation and Organisational Development	Mark Hanwell, ICT Transformation Manager Tel: 01527 881248
Members' ICT Policy Key: No	Executive 24 Mar 2020		Report of the Head of Business Transformation and Organisational Development	Mark Hanwell, ICT Transformation Manager Tel: 01527 881248

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Parking Enforcement Task Group - Final Report Key: No	Executive 24 Mar 2020	The report will be considered by the Executive Committee, subject to the prior approval of the Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee	Jess Bayley, Senior Democratic Services Officer (Redditch) Tel: 01527 64252 ext 3268 Councillor Mark Shurmer
Suicide Prevention Task Group - Final Report Key: No	Executive 24 Mar 2020	The report will be considered by the Executive Committee, subject to the prior approval of the Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee	Sarah Sellers, Democratic Services Officer Tel: 01527 64252 Councillor Debbie Chance

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Housing / Housing Revenue Account Strategic Improvement Plan Progress Report Key: No	Executive Not before 1st Apr 2020		Report of the Deputy Chief Executive	Sue Hanley, Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services) Tel: 01527 64252 ext 3601
Overview and Scrutiny Annual Report 2019/20 Key: No	Council 6 Apr 2020		Report of the Head of Legal, Equalities and Democratic Services	Jess Bayley, Senior Democratic Services Officer (Redditch) Tel: 01527 64252 ext 3268
Matchborough and Winyates District Centres - Procurement Process to Secure a Development Partner Key: Yes	Executive Not before 1st May 2020	This report may contain exempt information which would need to be considered in private session.	Report of the Head of Planning and Regeneration	Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252
New Cemetery Provision Key: No	Executive Not before 1st May 2020 Council Not before 1st May 2020		Report of the Head of Environmental Services	Michael Birkinshaw, Bereavement Services Manager Tel: 01527 62174

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
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Overview & Scrutiny

Committee

9th January 2020**WORK PROGRAMME 2019/20**

(Report of the Chief Executive)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(CHIEF EXECUTIVE)
	Minutes of previous meeting	Chief Executive
	Consideration of the Executive Committee Work Programme	Chief Executive
	Call-ins (if any)	Chief Executive
	Pre-scrutiny (if any)	Chief Executive
	Task Groups / Short, Sharp Review Groups – feedback	Chair of Task Group / Short, Sharp Review
	Working Groups - feedback	Chair of Working Group
	Committee Work Programme	Chief Executive
	REGULAR ITEMS	
	Update on the work of the Crime and Disorder Scrutiny Panel	Chair of the Crime and Disorder Scrutiny Panel
	Tracker Report	Relevant Lead Head(s) of Service
	Updates on the work of the Worcestershire Health Overview and Scrutiny Committee	Redditch Borough Council representative on the Health Overview and Scrutiny Committee
	Annual Monitoring Report – Redditch Sustainable Community Strategy	Relevant Lead Head(s) of Service

Overview & Scrutiny

Committee

9th January 2020

MEETING DATE	ITEM TO BE CONSIDERED	RELEVANT LEAD
20 th February 2020	Consideration of the Executive Committee's Budget Proposals	Relevant Lead Head(s) of Service
19 th March 2020	Finalising the content of the Overview and Scrutiny Annual Report 2019/20	Relevant Lead Head(s) of Service
19 th March 2020	Pre-Decision-Scrutiny - Homes England Asset Transfer	Relevant Lead Head(s) of Service
19 th March 2020	Pre-Decision Scrutiny – Housing Strategy	Relevant Lead Head(s) of Service
19 th March 2020	Parking Enforcement Task Group – Final Report	Councillor Mark Shurmer
19 th March 2020	Suicide Prevention Task Group – Final Report	Councillor Debbie Chance
19 th March 2020	Pre-Decision Scrutiny – Leisure and Cultural Services Strategy	Relevant Lead Head(s) of Service
19 th March 2020	Members' Bring Your Own Device Policy	Relevant Lead Head(s) of Service
19 th March 2020	Pre-Decision Scrutiny – Members ICT Policy	Relevant Lead Head(s) of Service

Overview & Scrutiny

Committee

9th January 2020

May 2020	Pre-Decision Scrutiny - New Cemetery Provision	Relevant Lead Head(s) of Service.
June 2020	Redditch Community Lottery – Six Months' Update	Relevant Lead Head(s) of Service
OTHER ITEMS – DATE NOT FIXED		

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